

**Director of Children's Ministry (Ages 0-12) Shall:**

**A. Coordinate children's activities and programs. Responsibilities would include but not be limited to:**

1. Children's Church: Worship and Wonder, children's message-coordinate leaders and schedule, maintaining materials and supplies.
2. Vacation Bible School: coordinate volunteers, dates, theme
3. Christmas season activities: breakfast with Santa and Children's Nativity
4. Easter season activities: Easter egg hunt and Palm Sunday

**B. Work with the Senior Pastor and appropriate ministry team in the following areas:**

1. Must develop Wednesday night program
2. Must fulfill one Sunday a month as Worship and Wonder leader and one Sunday a month to deliver children's message.
3. Sunday School: coordinate teachers and material, Sunday school promotion, create Christian Education committee
4. Across Generation: build relationships with all age groups
5. Summer church camps: willing to drive the bus, communicate transportation with parents, dates, times, collection of money/forms etc.
6. Monthly meeting with Children's Ministry Team
7. Denominational children's activity with summer camps
8. Organize and maintain storage/resource center for seasonal supplies, costumes, decorations, etc....
9. Working in church office 2-4 hours minimum a week

This is a part-time position.

Salary is Negotiable

**Contact Information:**

Jessica Morgan

Office Administrator

931-648-0817

office@clarksvillecpc.com